

340B Compliance Checklist

Audit Readiness Built into Everyday Operations

Strong 340B programs rely on consistent workflows, accurate documentation, and proactive oversight integrated into everyday operations. This checklist highlights key areas to review to help reduce risk and support confident audit readiness.



Accurate and Up to Date OPAIS Records

- Contract pharmacies reflect active operational status
- Authorizing Official, Primary Contact, Entity Sites, and Contract Pharmacies



Patient & Prescription Eligibility

- Claims support 340B patient definition
- Prescriptions from eligible providers with documentation



Medicaid & Duplicate Discount Prevention

- Carve-in/out status validated
- Safeguards in place to prevent duplicate discounts



Contract Pharmacy Documentation

- Fully executed agreements on file



Policies & Procedures

- Reviewed and updated annually
- Match day-to-day workflows



Purchasing Reconciliation

- All wholesaler accounts documented
- Purchases reconciled to detect diversion



Prior Audit Documentation

- Previous audit materials retained and accessible



Be Audit Ready!

Interested in an program assessment?
Request a meeting with one of our team members.
[avitapharmacy.com/partner](https://www.avitapharmacy.com/partner)

